**Partnership Pre-Agreement**

**Subject and scope of the Pre-Agreement**

This partnership Pre-Agreement is drawn up between Project Partners[[1]](#footnote-1) of the Application[[2]](#footnote-2) <name of the Application> jointly submitted in the framework of the 1st Call for Proposals (hereinafter: CfP) of the Interreg IPA Cross-border Cooperation Programme Croatia-Bosnia and Herzegovina- Montenegro 2014-2020.

By signing the present Pre-Agreement, all Project Partners approve the contents of the project proposal submitted to 1st CfP and undertake to comply with the **principles of good partnership practice** set out below:

1. All partners have read the Application Form, understood what their role in the proposed project will be and agree to cooperate for the implementation of the project and to undertake the respective activities described in detail.
2. All partners will contribute as defined in the proposed project by disposing human resources, know-how, infrastructure, equipment, access to information, promotion and publicity and coverage of the eligible costs of the project according to relevant European Union legislation, Programme rules and applicable national legislations.
3. All partners have read the content of the Model Partnership Agreement and Model of Subsidy Contract (templates provided) and understood what their respective obligations under these contracts will be if the proposed project is selected for funding.
4. They authorise the Lead Partner to sign a Subsidy Contract with the Managing Authority, to represent the whole partnership and coordinate the overall project’s implementation, and to represent them in all dealings with Managing Authority and Joint Secretariat in the context of the project’s implementation.
5. The Lead Partner (LP) must consult their project partners (PPs) regularly and keep them informed on the progress of the project.
6. Project partners take responsibility to ensure at least 15% of other financial sources, other than ERDF/IPA, necessary for the implementation of the project.

In case of substantial changes in the project partnership or activities, the Managing Authority reserves the right not to contract proposed project.

**Partnership composition and designation of the Lead Partner**

All organizations, participating under this Call for Proposals, are called partners. The Partnership consists of:

|  |  |
| --- | --- |
|  | NAME OF PARTNER INSTITUTION |
| PARTNER 1/ LEAD PARTNER |  |
| PARTNER 2 |  |
| PARTNER 3 |  |
| PARTNER 4 |  |
| PARTNER 5 |  |
| PARTNER 6 |  |

All Project Partners agree that partner <name of partner> shall be assigned as the Lead Partner[[3]](#footnote-3) for this Application submitted for the 1st Call for Proposals of the Interreg IPA Cross-border Cooperation Programme Croatia- Bosnia and Herzegovina- Montenegro 2014-2020.

**3. Final Provisions**

Obligations of the lead partners (LPs) and project partners (PP) are laid down in the Subsidy Contract and in the Partnership Agreement respectively.

In case of selection for funding, Partnership Agreement will be signed among all Project Partners as well as Subsidy Contract between Lead Partner and Managing Authority where rules and obligations of all Project Partners regarding project implementation are stipulated.

The Subsidy Contract determines the rights and responsibilities of the Lead Partner – according to the lead partner principle - the conditions for the project implementation, requirements for reporting, financial controls, litigation and other relevant issues.

|  |  |  |
| --- | --- | --- |
| Signed on behalf of the Lead Partner/Partner 1  |  | Signed on behalf of the Project Partner 2 |
| Name of legal representative |  | Name of legal representative |
|  |  |  |
| Date/month/year |  | Date/month/year |
|  |  |  |
| Signature and stamp |  | Signature and stamp |
|  |  |  |
|  |  |  |
|  |  |  |
| Signed on behalf of the Project Partner 3 |  | Signed on behalf of the Project Partner 4 |
|  |  |  |
| Name of legal representative |  | Name of legal representative |
|  |  |  |
| Date/month/year |  | Date/month/year |
|  |  |  |
| Signature and stamp |  | Signature and stamp |
|  |  |  |
| Signed on behalf of the Project Partner 5 |  | Signed on behalf of the Project Partner 6 |
|  |  |  |
| Name of legal representative |  | Name of legal representative |
|  |  |  |
| Date/month/year |  | Date/month/year |
|  |  |  |
| Signature and stamp |  | Signature and stamp |

1. Project Partners (acting in Partnership Pre-Agreement) are institutions/organisations jointly applying for the Programme contribution by submitting their Application. [↑](#footnote-ref-1)
2. Application = Project Proposal [↑](#footnote-ref-2)
3. The applicant applying for Programme contribution that acts as a lead partner in a partnership of an Operation is referred as Lead Partner. [↑](#footnote-ref-3)