



Croatia - Bosnia and Herzegovina - Montenegro



Izvještavanje o projektnom napretku putem eMS-a



INTERACT is co-financed by the
European Regional Development Fund

Zoran Kalinić, IT Manager @ MA
Interreg IPA CBC HR-BA-ME 2014-2020

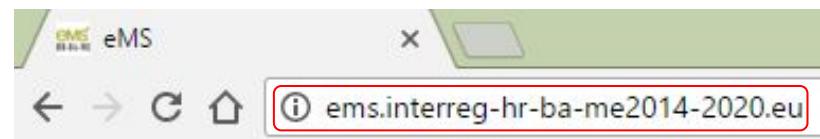
4. srpnja 2017 @ Orašje (BiH)

Elektronički sustav za praćenje (eMS)

- eMS = elektronički sustav za praćenje provedbe CBC programa i projekata
- eMS u HR → praćenje provedbe HR-BA-ME 2014-2020 i HR-RS 2014-2020
- Sve faze provedbe programa putem eMS-a → do sada u HR-BA-ME:
 - Zaprimanje projektnih prijedloga, Ocjena prihvatljivosti i kvalitete, Ugovaranje
- Internet adresa eMS-a za Interreg IPA CBC HR-BA-ME 2014-2020 je:

ems.interreg-hr-ba-me2014-2020.eu

- Za pokretanje eMS-a u Internet pretraživaču potrebno je utipkati:





Pristupna stranica eMS sustava

The screenshot shows the eMS login page with several red annotations:

- Izbornik**: An arrow points to the language selection dropdown menu, which includes "EN".
- eMS logo**: An arrow points to the large green "eMS" logo with a yellow star.
- Programski logo**: An arrow points to the top header bar containing the "Interreg - IPA CBC" text and the European Union flag.
- Glavno područje**: A large red circle highlights the main content area, which contains the "Login" form and the "Disclaimer".

The login form includes fields for "Username" and "Password", and buttons for "Login", "Register", and "Forgot Password".

Registracija

Login

Username* 1. **+ Register** ? Forgot Password

Password*

Login

2.

Registration

Description

Username **JEDINSTVENI!**

Email

Password *

Password Again *

Firstname *

Lastname *

Title

Language EN

Solve: $10 + 17 =$ 0

3. **+ Register**

Korisničko ime (Username) i Email su **jedinstveni** u eMS-u (1 e-mail adresa = 1 korisnik)

Automatske eMS obavijesti će biti poslane na ovu e-mail adresu!

Korisničko ime & lozinka su korisnički podaci koji su potrebni za pristup na eMS

4. e-mail od eMS-a

Confirmation of the Registration into the Interreg IPA CBC HR-BA-ME 2014-2020 eMS



Dear user,

welcome to the electronic monitoring system (eMS) of the Interreg IPA cross-border cooperation programme Croatia - Bosnia & Herzegovina - Montenegro 2014-2020.

5. For the activation of your user account click [Activation Link](#)

For the access to the eMS follow this link: <http://ems.interreg-hr-ba-me2014-2020.eu/>

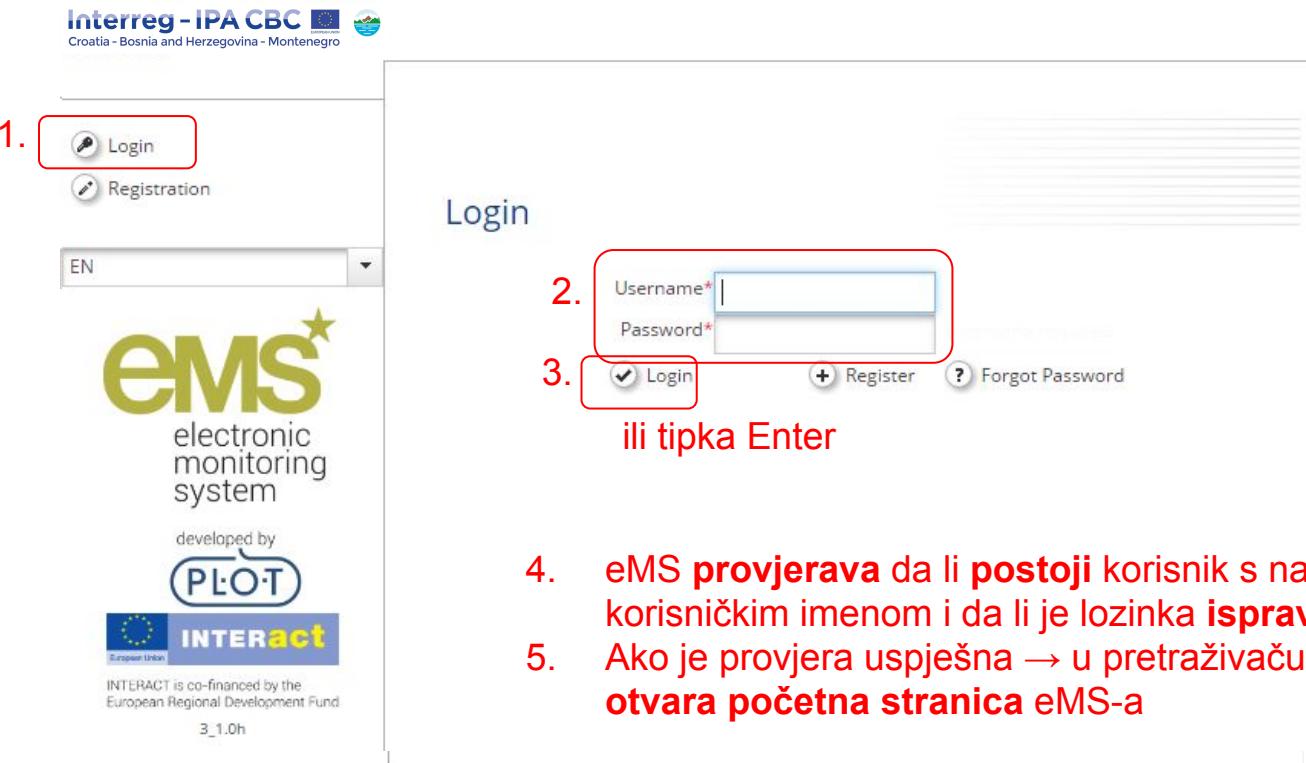
If you need any kind of support please contact us at ma.ems@interreg-hr-ba-me2014-2020.eu

Have a nice time with the eMS!
The eMS team



6. Korisnik je registriran i korisnički račun je aktiviran!

Prijava u eMS

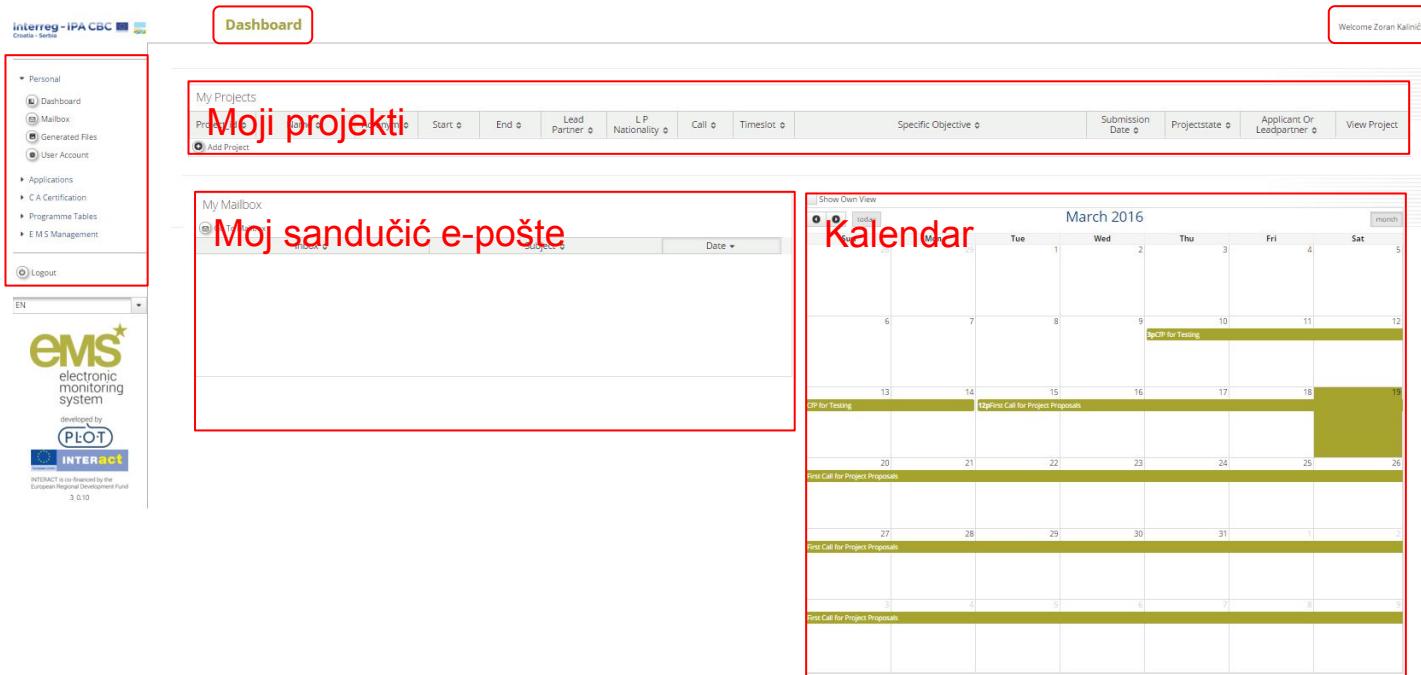


The screenshot shows the eMS login interface. At the top left is the Interreg - IPA CBC logo. Below it is the eMS logo with the text "electronic monitoring system" and "developed by PLOT INTERACT". A language dropdown menu shows "EN". On the left, there are two buttons: "Login" (highlighted with a red box) and "Registration". On the right, the "Login" form is displayed with fields for "Username*" and "Password*". Below the fields are three buttons: "Login" (highlighted with a red box), "Register", and "Forgot Password". Red numbers 1 through 5 are overlaid on the image to indicate steps:

1. **Login**
2. **Username*
Password***
3. **Login** ili tipka Enter
4. **eMS provjerava da li postoji korisnik s navedenim korisničkim imenom i da li je lozinka ispravna**
5. **Ako je provjera uspješna → u pretraživaču se otvara početna stranica eMS-a**

Početna stranica eMS-a

Glavni
izbornik

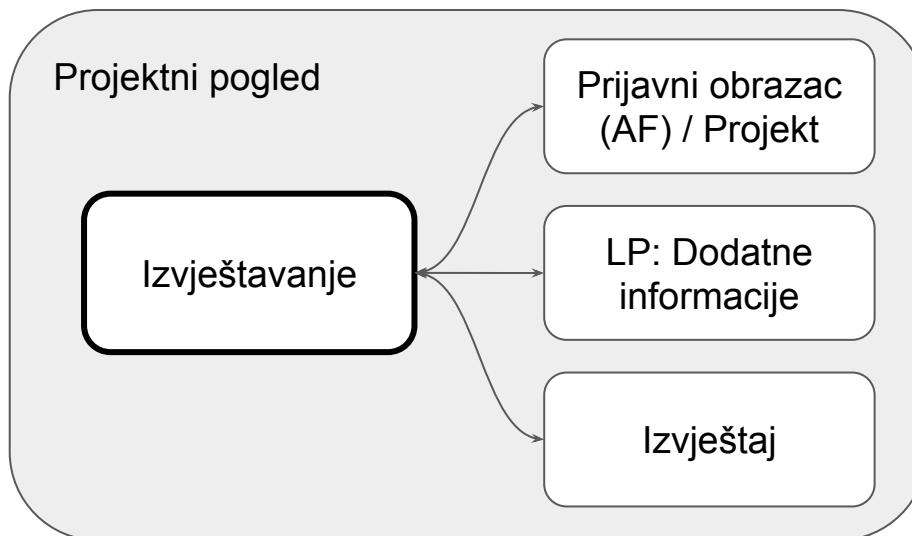


The screenshot shows the eMS homepage with several key components highlighted by red boxes:

- Left Sidebar (Glavni izbornik):** Contains links for Personal (Dashboard, Mailbox, Generated Files, User Account), Applications (CA Certification, Programme Tables, eMS Management), and Logout. A red arrow points from the text "Glavni izbornik" to this sidebar.
- Dashboard Header:** Shows "My Projects" and "Moji projekti".
- Mailbox Section:** Shows "My Mailbox" and "Moj sandučić e-pošte".
- Calendar Section:** Shows the "Kalendar" for March 2016, with several green bars representing events like "IpcDF for Testing" and "First Call for Project Proposals".



Projektni pogled u eMS-u nakon ugovaranja



Projektni pogled

Nakon ugovaranja se “otvaranjem”, “ulazom” ili “pristupom” projektu iz liste vlastitih projekata prikazuje projektni pogled odabranog projekta kao početna stranica.



Početna stranica izvještavanja

Prijavni obrazac (AF)

Dodatne informacije (vidljivo samo vodećem partneru)

The screenshot shows the 'Reports' section of the portal. On the left, there's a sidebar with links for 'Project' (highlighted with a red box), 'Supplementary Information', 'Exit', 'Help', 'Generated Files', 'Contacts', and 'Logout'. Below that is a language dropdown set to 'EN'. At the bottom of the sidebar are logos for 'ems electronic monitoring system developed by cpb software' and 'INTERACT'.

The main content area has a header 'PT #1 HR-BA-ME31 Show More Reports' and a welcome message 'Welcome Testing Applicant 1 (kuzmic!)'. A red box highlights the 'Select Role' dropdown, which shows 'Pp' (highlighted in green) and 'Lp'. Below it is a table titled '1 - Partner #1 En - Partner #1 Abb' with columns: Report, Report Start, Report End, State, Date Of Partner Report Submission, Date of ffc verification, Included In Project Report, Total Partner Expenditure Declared, and View Report. The table rows show various reporting periods. A red box highlights the 'Create New Report' button at the bottom of the table.

On the right side of the main content area, a blue box contains the text: 'Nove izvještaje moguće je stvoriti tek kad su poslani svi započeti izvještaji!' (New reports can be created once all partners have started their reports!).

A red arrow points from the text 'Stvaranje novog partnerskog izvještaja (vidljivo samo ako su poslani svi započeti izvještaji partnera)' to the 'Create New Report' button.

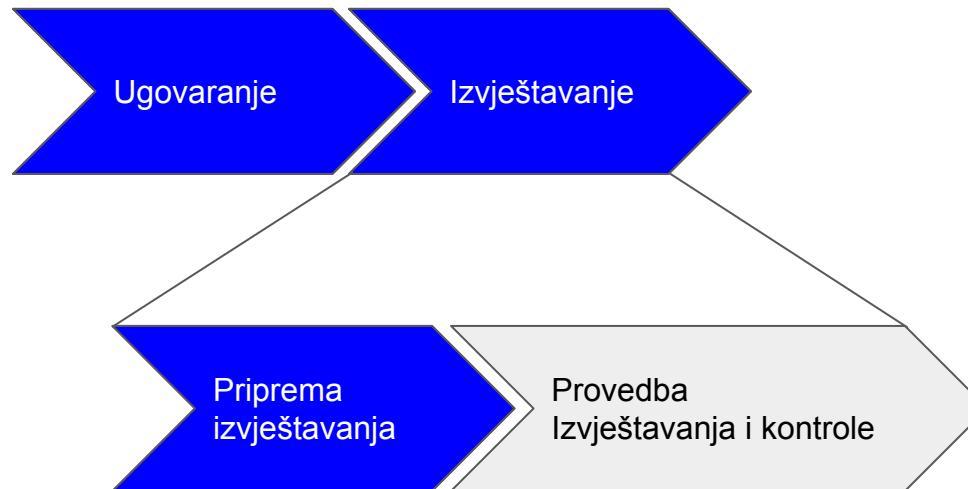
Below the table, there's a section for 'Project Messages' with a recipient 'admin' and a subject 'Title 31 M'.

Izbor uloge (vidljivo samo korisniku vodećeg partnera koji je istovremeno dodijeljen nekom od partnera)

Stvaranje novog partnerskog izvještaja (vidljivo samo ako su poslani svi započeti izvještaji partnera)

Izvještavanje, korak po korak

Osnovni koraci u procesu izvještavanja:



Dodjela korisnika

PT #1 HR-BA-ME31 Show More

Supplementary Information

Welcome Testing Applicant 1 (kuzmic)!

Project Management > Bank Information > User Assignment > Documents

User management

Lead partner users for project reporting

Main lead partner user:
tap1

New User + Add Assigned User - Remove

Project partners users for partner reporting

User For Partner Partner #1 En

New User + Add Assigned User - Remove

User For Partner Partner #2 En

New User + Add Assigned User - Remove

User For Partner Partner #3 En

New User + Add Assigned User - Remove

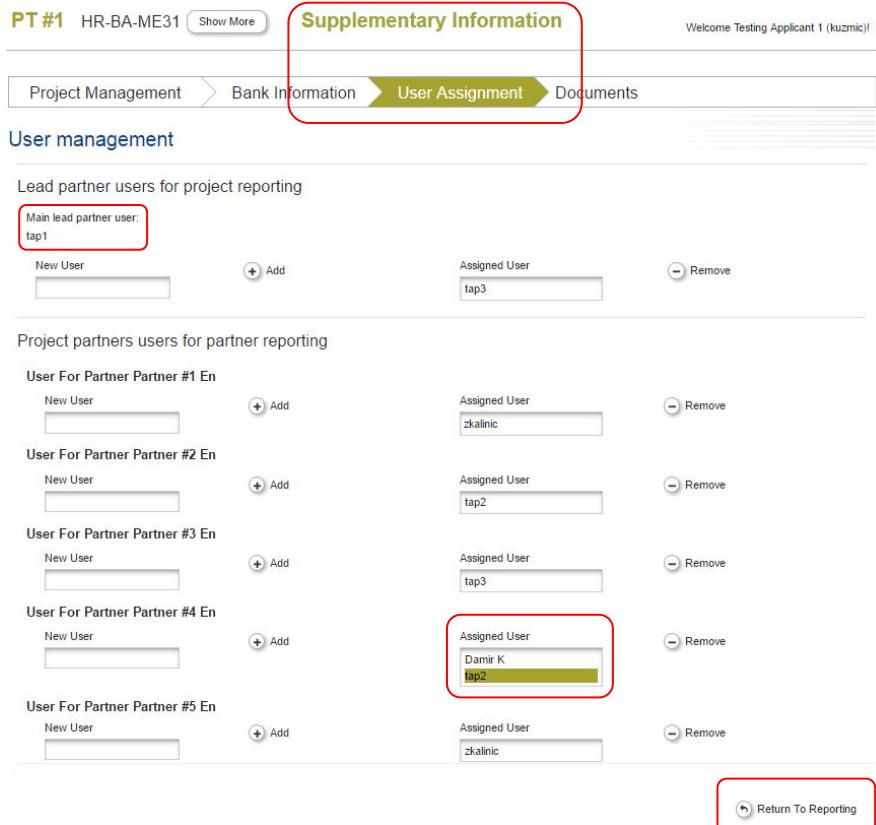
User For Partner Partner #4 En

New User + Add Assigned User - Remove

User For Partner Partner #5 En

New User + Add Assigned User - Remove

[Return To Reporting](#)



Dodjela korisnika projektnim partnerima

Dodjelu radi samo glavni korisnik vodećeg projektnog partnera, a partnerima (uključujući i vodećem) može biti dodijeljeno više korisnika.

Samo jedan glavni korisnik vodećeg partnera
Vodećem partneru može biti dodijeljen samo jedan glavni korisnik.

Dodavanje i brisanje dodijeljenih korisnika

Dodavanje:

1. Upis korisničkog imena korisnika u New User
2. Klik na Add

Brisanje:

1. Odabir korisničkog imena korisnika kojeg se briše
2. Klik na Remove



Korisnici i izvještavanje

User management

Korisnici vodećeg partnera za projektno izvještavanje

Lead partner users for project reporting

Main lead partner user:
tap1

New User

+ Add

Assigned User

tap3

- Remove

Project partners users for partner reporting

User For Partner Partner #1 En

New User

+ Add

Assigned User

zkalinic

- Remove

User For Partner Partner #2 En

New User

+ Add

Assigned User

tap2

- Remove

User For Partner Partner #3 En

New User

+ Add

Assigned User

tap3

- Remove

User For Partner Partner #4 En

New User

+ Add

Assigned User

Damir K

tap2

- Remove

User For Partner Partner #5 En

New User

+ Add

Assigned User

zkalinic

- Remove

Projektno izvještavanje

Jedino korisnici dodijeljeni vodećem partneru mogu vidjeti projektni izvještaj i raditi na njemu.

Partnersko izvještavanje

Jedino korisnici dodijeljeni partneru za partnersko izvještavanje mogu **stvoriti, mijenjati i poslati** partnerski izvještaj.

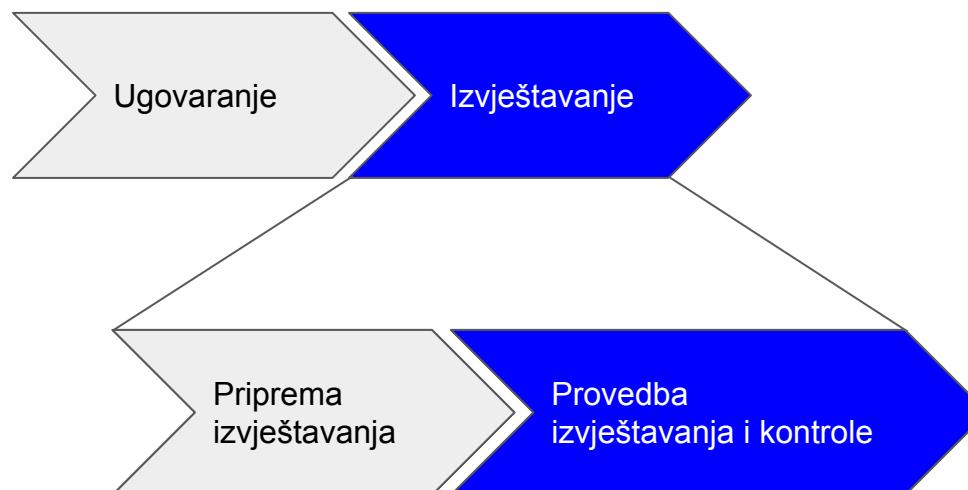
Jedino korisnici dodijeljeni vodećem partneru za projektno izvještavanje mogu **vidjeti** partnerske izvještaje svih partnera bez obzira da li su im i dodijeljeni.

Korisnici svih partnera (i PP i LP) za partnersko izvještavanje



Izvještavanje, korak po korak

Osnovni koraci u procesu izvještavanja:



Provedba izvještavanja i kontrole, korak po korak

Osnovni koraci u procesu provedbe izvještavanja i kontrole:





Izvještavanje pripremnih troškova

Select Role

Lp

Vodeći partner izvještava
o pripremnim troškovima

Project Reports

Report	Report Start	Report End	State	Date Of Project Report Submission	Total Expenditure Submitted To Js	View Report
Period 0	01.04.2016	- 04.07.2016				
Period 1	01.06.2017	- 31.08.2017				
Period 2	01.09.2017	- 28.02.2018				
Period 3	01.03.2018	- 31.08.2018				
Period 4	01.09.2018	- 28.02.2019				
Period 5	01.03.2019	- 31.05.2019				

Create Report For

Period 1

01.04.2016 - 04.07.2016

Prijava pripremnih
troškova

Claim preparation cost

Dodjela korisnika projektnim partnerima

Dodjelu radi samo glavni korisnik vodećeg projektnog partnera, a partnerima (uključujući i vodećem) može biti dodijeljeno više korisnika.

Partnerski izvještaji

Partneri za koje korisnik može raditi partnerske izvještaje

Stvaranje i automatsko spremanje novog partnerskog izvještaja za prvi slijedeći period.

Automatsko spremanje prilikom stvaranja izvještaja
Prilikom stvaranja partnerskog izvještaja eMS automatski izvrši spremanje u bazu podataka.

Partner #2 Abb > Partner #4 Abb

Partner Reports

2 - Partner #2 En - Partner #2 Abb

Report	Report Start	Report End	State	Date Of Partner Report Submission	Date of ffc verification	Included In Project Report	Total Partner Expenditure Declared	View Report
Period 0	01.03.2017 - 01.05.2017							
Period 1	01.06.2017 - 31.08.2017							
Period 2	01.09.2017 - 28.02.2018							
Period 3	01.03.2018 - 31.08.2018							
Period 4	01.09.2018 - 28.02.2019							
Period 5	01.03.2019 - 31.08.2019							
Period 6	01.09.2019 - 30.11.2019							

Create New Report Partner Living Tables

4 - Partner #4 En - Partner #4 Abb

Report	Report Start	Report End	State	Date Of Partner Report Submission	Date of ffc verification	Included In Project Report	Total Partner Expenditure Declared	View Report
Period 0	01.03.2017 - 01.05.2017							
Period 1	01.06.2017 - 31.08.2017							
Period 2	01.09.2017 - 28.02.2018							
Period 3	01.03.2018 - 31.08.2018							
Period 4	01.09.2018 - 28.02.2019							
Period 5	01.03.2019 - 31.08.2019							
Period 6	01.09.2019 - 30.11.2019							

Create New Report Partner Living Tables



Partnerski izvještaj o napretku

Naziv izvještaja



The screenshot shows a user interface for a 'Partner Report'. At the top, there is a navigation bar with tabs: 'Partner Report' (highlighted in green), 'List Of Expenditure', 'Contribution And Forecast', and 'Attachments'. Below the navigation bar, the main content area is divided into four numbered sections:

- 1**: Partner Report
- 2**: List Of Expenditure
- 3**: Contribution And Forecast
- 4**: Attachments

Below these sections, there is a summary section titled 'Summary Of Partners Work' with a 'Summary Describe' input field containing rich text editing tools.

Partnerski izvještaj o napretku sastoji se od:

1. Opisnog dijela
2. Popisa troškova
3. Partnerskog doprinosa i predviđanja
4. Privitaka

Izbornik partnerskog izvještaja

Spremanje izvještaja

Financijski izvještaj

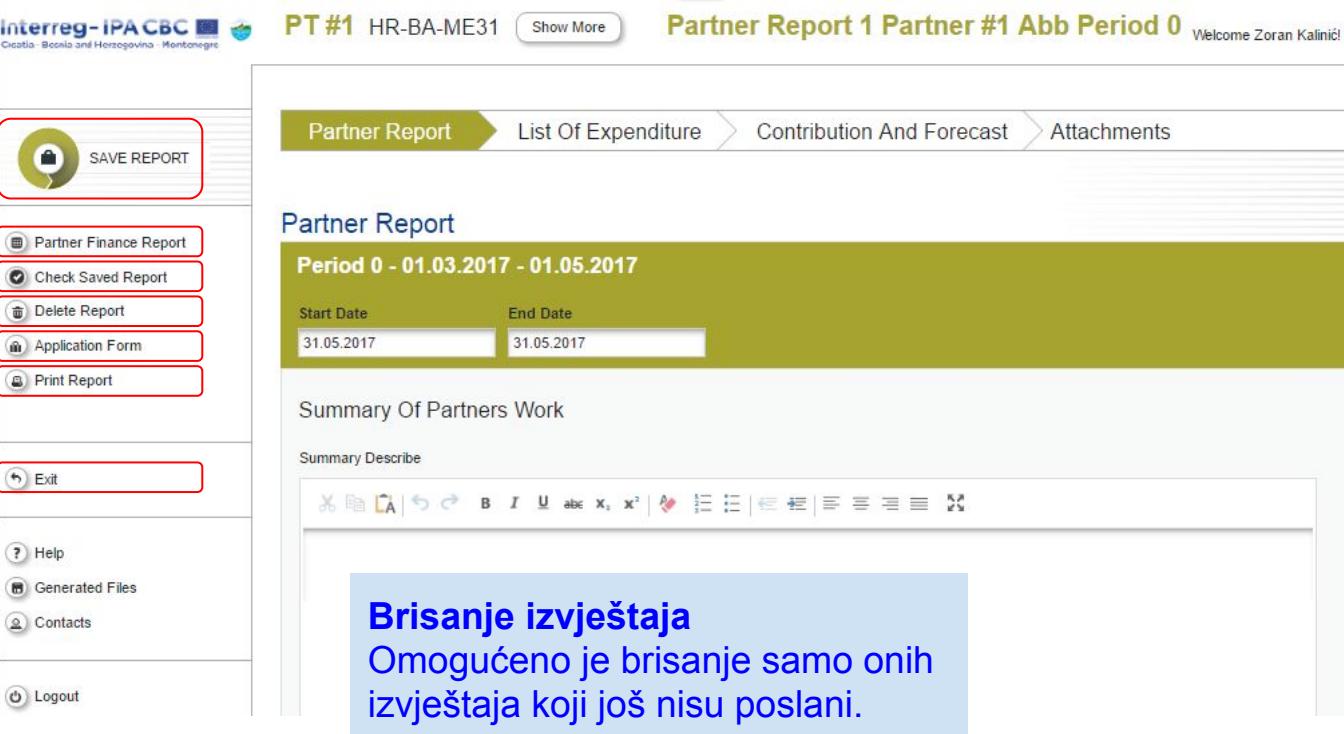
Provjera spremlijenog izvještaja

Brisanje izvještaja

Prijavni obrazac

Ispis izvještaja

Izlaz iz izvještaja



The screenshot shows the 'Partner Report' section of the system. At the top, it displays 'PT #1 HR-BA-ME31' and 'Partner Report 1 Partner #1 Abb Period 0'. A welcome message 'Welcome Zoran Kalinić!' is also present. Below this, a navigation bar includes 'Partner Report', 'List Of Expenditure', 'Contribution And Forecast', and 'Attachments'. The main content area is titled 'Partner Report' and specifies the period '01.03.2017 - 01.05.2017'. It features a summary of partner work and a rich text editor for 'Summary Describe'. A prominent blue box at the bottom contains the message: 'Brisanje izvještaja' and 'Omogućeno je brisanje samo onih izvještaja koji još nisu poslani.'



Opisni dio partnerskog izvještaja o napretku - 1. dio

Partner Report > List Of Expenditure > Contribution And Forecast > Attachments

Partner Report

Period 0 - 01.03.2017 - 01.05.2017

Start Date End Date
01.03.2017 01.05.2017

Summary Of Partners Work

Summary Describe

Characters (including HTML): 0 (Limit: 2000), Words: 0

|

Project Main Outputs Delivered

Please Select Outputs

Add Output

Target Groups Reached

Add Targetgroup

Opisni dio partnerskog izvještaja o napretku sastoji se iz:

- Sažetka o radu partnera
- Opisa isporučenih glavnih projektnih proizvoda
- Opisa dosegnutih ciljanih skupina
- Opisnog izvještaja po radnim paketima

Proizvodi, ciljane skupine i isporuke

U izvještaju je omogućen opis isporuka onih proizvoda, onih dosegnutih ciljanih skupina i onih isporuka koje su definirane u prijavnem obrascu.

Opisni dio partnerskog izvještaja o napretku - 2. dio

Reporting Per Work Package

P Preparation (03.2017 - 05.2017)		
Description Activities Contribution	Current Expenditure € 0.00	Expenditure So Far € 0.00
<input type="text"/>	200 Characters Remaining	Problems Description Justification <input type="text"/> 200 Characters Remaining
No Deliverables For This Work Package		
M Management (06.2017 - 11.2019)		
Description Activities Contribution	Current Expenditure € 0.00	Expenditure So Far € 0.00
<input type="text"/>	200 Characters Remaining	Problems Description Justification <input type="text"/> 200 Characters Remaining
Please Choose Deliverables		
No records found		
<input checked="" type="radio"/> Add Deliverable		
T1 Medical Imaging and Visualization (05.2017 - 10.2019)		
Description Activities Contribution	Current Expenditure € 0.00	Expenditure So Far € 0.00
<input type="text"/>	200 Characters Remaining	Problems Description Justification <input type="text"/> 200 Characters Remaining
Please Choose Deliverables		
No records found		
<input checked="" type="radio"/> Add Deliverable		
C Communication (05.2017 - 10.2019)		
Description Activities Contribution	Current Expenditure € 0.00	Expenditure So Far € 0.00
<input type="text"/>	200 Characters Remaining	Problems Description Justification <input type="text"/> 200 Characters Remaining
Please Choose Deliverables		
No records found		
<input checked="" type="radio"/> Add Deliverable		
Save Report		

Opisni izvještaj po radnim paketima za svaki radni paket sadrži:

- Opis aktivnosti
- Pojašnjenje problema
- Iznos troškova do sada
- Iznos troškova u izvještajnom periodu
- Opis ostvarenih isporuka

Opisni dio partnerskog izvještaja o napretku - 3. dio

Project Main Outputs Delivered

Please Select Outputs

Output	Attachments
Title T1.7 3D medical animations for education purposes	+ Output Evidence
Description <div style="height: 100px; border: 1px solid #ccc; padding: 5px;">2000 Characters Remaining</div>	Filename Filetype Date Uploaded By Options
<input type="button" value="Remove"/>	No records found

Add Output

Dodavanje isporučenog glavnog projektnog proizvoda

Target Groups Reached

Hospitals and medical staff (medical doctors) will be influenced by project activities by improving their expertise and skills in cardiovascular domain.

Target Group	Target Group Reached Description	Target Value
infrastructure and (public) service provider	<div style="height: 100px; border: 1px solid #ccc; padding: 5px;">2000 Characters Remaining</div>	3.0
<input type="button" value="Remove"/>	0.00	

Through evaluation of existing technologies for medical imaging and recognition SMEs in the region that could innovate but have no research capacities of their own will be positively affected. It will bring together SMEs from different countries.

Target Group	Target Group Reached Description	Target Value
SME	<div style="height: 100px; border: 1px solid #ccc; padding: 5px;">2000 Characters Remaining</div>	4.0
<input type="button" value="Remove"/>	2.00	

Add Targetgroup

Dodavanje dosegnute ciljane skupine

Opis isporučenih glavnih projektnih proizvoda za svaki proizvod uključuje:

- Naziv - Izbor od proizvoda definiranih u prijavnom obrascu
- Opis
- Dokaz - dodaje se kao privitak

Opis dosegnutih ciljanih skupina za svaku skupinu uključuje:

- Ciljanu skupinu
- Ciljanu vrijednost ciljane skupine - Izbor od skupina definiranih u prijavnom obrascu
- Dosegnutu vrijednost
- Opis dosegnute ciljane skupine

Opisni dio partnerskog izvještaja o napretku - 4. dio

T1 Medical Imaging and Visualization (05.2017 - 10.2019)

Description Activities Contribution	Problems Description Justification
Current Expenditure € 0.00	Expenditure So Far € 0.00
Please Choose Deliverables	2000 Characters Remaining
D.T1.1.1 - Survey of cardiovascular illnesses in the region	2000 Characters Remaining
Deliverable Description	Attachments
<input type="button" value="Remove"/>	<input type="button" value="Deliverable Evidence"/>
<input type="button" value="Add Deliverable"/>	Filename Filetype Date Uploaded By Options
No records found.	

Dodavanje ostvarene isporuke

U izvještaju se mogu opisati i isporuke koje su ostvarene, a bile su definirane u prijavnom obrascu

Opis ostvarenih isporuka u izvještaju po radnim paketima za svaku isporuku sadrži:

- Opis isporuke
- Dokaz - dodaje se kao privitak

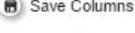
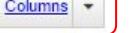
Popis troškova

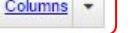
Partner Report → List Of Expenditure → Contribution And Forecast → Attachments

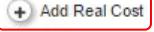
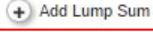
List Of Expenditure

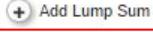
Options	Report Number	Budget Line	Wp	Int Ref No	Inv No	Inv Date
<input type="button" value="Delete"/>	Partner #5 Abb 1.1	Staff costs	M Management	P01.45		01.08.2017
<input type="button" value="Delete"/>	Partner #5 Abb 1.1	Office and administration	M Management		F R	M
<input type="button" value="Delete"/>	Partner #5 Abb 1.1	Equipment	T1 Medical Imaging and Visualiza	T1.02	213-44	20.07.2017

Brisanje troška → 

Izvoz popisa →   

Podešavanje vidljivih stupaca ← 

Dodavanje stvarnog troška →  

Dodavanje paušalnog troška ← 

[Download all attachments](#)

Stvarni trošak

Edit Expenditure
Partner Report 1 Partner #5 Abb Period 1 List of Expenditures

Budgetline	Equipment
Workpackage	T1 implementation Medical Imaging
Internal Reference Number	T1.02
Invoice Number	213-44
Invoice Date	20.07.2017
Date Of Payment	20.07.2017
Currency	HRK - HRK
Conversion rate	(7.4725000000)
Total Value Of Item In Original Currency	100 000.00
Vat	20 000.00
Declared Amount In The Original Currency	100 000.00
Declared amount in Eur	13 382.40
Expenditure Outside (The Union Part Of) The Programme Area?	<input type="checkbox"/>
Purchase Of Land	<input type="checkbox"/>

Upload

Uploaded	
Invoice_RF_Scanner.JPG	

Add

Opis stvarnog troška sadrži:

- Proračunsku stavku
- Radni paket
- Datum i broj fakture
- Datum plaćanja
- Valuta plaćanja
- Tečaj EUR-a - ako valuta plaćanja nije EUR!
- PDV
- Iznos u valuti plaćanja koji se prijavljuje - ako valuta nije EUR!
- Iznos u EUR koji se prijavljuje
- Opis troška
- Prviti - npr. sken fakture, ugovora, potvrde o plaćanju

Paušalni trošak

Edit Expenditure
Partner Report 1 Partner #1 Abb Period 0 List of Expenditures

Budgetline	External expertise and services
Workpackage	P preparation Preparation
Internal Reference Number	R-023
Declared Lump Sum In EUR	3 000.00
Expenditure Outside (The Union Part Of) The Programme Area?	<input type="checkbox"/>
Purchase Of Land	<input type="checkbox"/>

Description1
2000 Characters Remaining

Description2
2000 Characters Remaining

Partner Comment
2000 Characters Remaining

Upload

Uploaded

No records found

Add

Opis paušalnog troška sadrži:

- Proračunsku stavku
- Radni paket
- Iznos u EUR koji se prijavljuje
- Opis troška
- Privitci



Partnerski doprinos i predviđanja

Partner Report > List Of Expenditure > Contribution And Forecast > Attachments

Report Forecast

Estimated expenditure
€ 0.00

Description

2000 Characters Remaining

Ukupni iznos i opis troškova koji se očekuju u slijedećem izvještaju

Follow-up Of Partner Contribution

Target Partner Contribution Value
€ 450.00

Doprinosi prema ovom izvještaju:
Ciljani ; Ostvareni

Partnerski doprinos

Name Of Contribution	Legal Status	Total Amount Indicated In The Application Form	% Of Total(According To A F)	Previously Reported	Current Report	Total Reported So Far	Percentage Of Total Reported
Partner #1	public	€ 37 489.95	100.00 %	€ 0.00	€ 450.00	€ 450.00	100.00 %
Sub Total Public Contribution		€ 37 489.95	100.00 %	€ 0.00	€ 0.00	€ 0.00	
Sub Total Private Contribution		€ 0.00	0.00 %	€ 0.00	€ 0.00	€ 0.00	
Total Contribution		€ 37 489.95	100.00 %	€ 0.00	€ 0.00	€ 0.00	

Export Add Contribution

Save Report

Ukupni ostvareni doprinosi moraju odgovarati ciljanom da bi se mogao poslati izvještaj!

Privitci

Privitci na razini izvještaja...

Partner Report > List Of Expenditure > Contribution And Forecast > **Attachments**

Upload

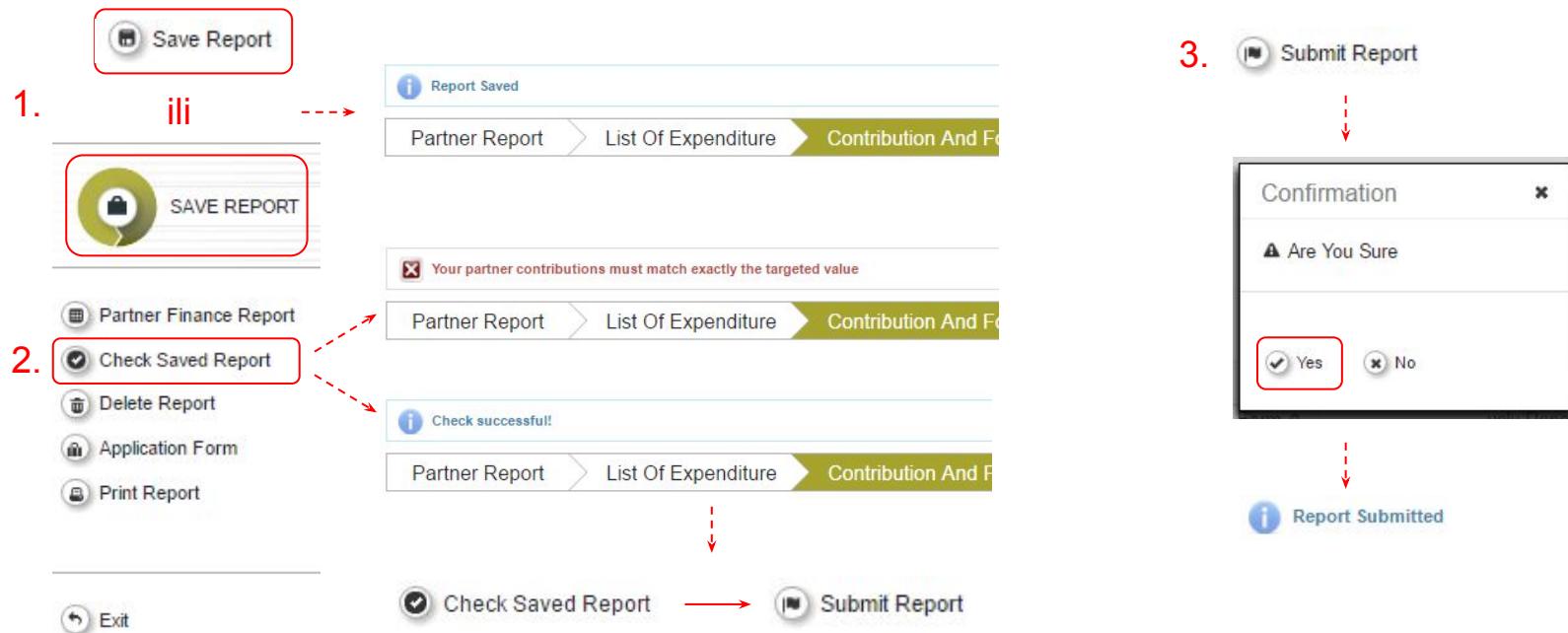
 Upload

Attachments

<input type="checkbox"/>	Filename 	Filetype 	Date 	User 	Description	Actions
No records found						

Primjer: dokumentacija o javnim nabavkama.

Spremanje, provjera i slanje partnerskog izvještaja



Statusi partnerskih izvještaja

1 - Partner #1 En - Partner #1 Abb

Report	Report Start	Report End	State	Date Of Partner Report Submission	Date of flic verification	Included In Project Report	Total Partner Expenditure Declared	View Report	Certificate
Period 0 01.03.2017 - 01.05.2017									
Report 0.1	31.05.2017	31.05.2017	Report Submitted	26.05.2017		Not Certified	€ 3 000.00		
Report 0.1	01.03.2017	01.05.2017	Report F Lc Certified	01.06.2017	01.06.2017	Period 0 Project Report 1	€ 5 000.00		
Period 1 01.06.2017 - 31.08.2017									
Report 1.1	01.06.2017	31.08.2017	Report F Lc Certified	29.05.2017	29.05.2017	Not Included	€ 4 215.45		
Period 2 01.09.2017 - 28.02.2018									
Report 2.1	01.09.2017	28.02.2018	Report In Progress	In Progress		Not Certified	€ 0.00		
Period 3 01.03.2018 - 31.08.2018									
Period 4 01.09.2018 - 28.02.2019									
Period 5 01.03.2019 - 31.08.2019									
Period 6 01.09.2019 - 30.11.2019									

 Partner Living Tables

Gumba **Create New Report** nema jer postoji započeti izvještaj koji još nije poslan!

Projektni izvještaji

Uloga vodećeg partnera

Promjena uloge omogućena je samo korisnicima koji su dodijeljeni vodećem partneru

Rad na projektnim izvještajima

Na projektnim izvještajima mogu raditi samo korisnici dodijeljeni vodećem partneru (Lp), i to:

- Stvaranje → glavni korisnik vodećeg partnera
 - Uvid i promjene → svi korisnici dodijeljeni vodećem partneru

Partner #1 Abb > Partner #2 Abb > Partner #3 Abb > Partner #4 Abb > Partner #5 Abb

Select Role Lp ← Izbor uloge: projektni ili vodeći partner

Project Reports

Report	Report Start	Report End	State	Date Of Project Report Submission	Total Expenditure Submitted To Js	View Report
Period 0 01.03.2017 - 01.05.2017						
Period 1 01.06.2017 - 31.08.2017						
Period 2 01.09.2017 - 28.02.2018						
Period 3 01.03.2018 - 31.08.2018						
Period 4 01.09.2018 - 28.02.2019						
Period 5 01.03.2019 - 31.08.2019						
Period 6 01.09.2019 - 30.11.2019						

Stvaranje projektnog izvještaja za odabrani period



Projektni izvještaj o napretku

Naziv izvještaja



PT #1 HR-BA-ME31 Show More

Project Report 1 - Period 2

Welcome Testing Applicant (jplaveti!)

1 2 3 4 5

Report Workpackages Certificates Project Report Tables Attachments

Project Progress Report

Period 2 - 01.09.2017 - 28.02.2018

Start Date End Date

01.09.2017 28.02.2018

Highlights Of Main Achievements

Description

A rich text editor toolbar is visible at the bottom of the text area.

**Projektni izvještaj o
napretku sastoji se od:**

1. Opisnog dijela
2. Radnih paketa
3. Potvrda
4. Tablica projektnog izvještaja
5. Privitaka



Izbornik projektnog izvještaja

Spremanje izvještaja

Provjera spremlijenog izvještaja

Brisanje izvještaja

Prijavni obrazac

Dodatne informacije

Ispis izvještaja

Izlaz iz izvještaja

The screenshot shows the 'Project Report 1 - Period 1' interface. At the top, it displays 'PT #1 HR-BA-ME31' and 'Show More'. The main navigation bar includes 'Report', 'Workpackages', 'Certificates', 'Project Report Tables', and 'Attachments'. Below this, the 'Project Progress Report' section is shown for 'Period 1 - 01.06.2017 - 31.08.2017'. It features 'Start Date' (01.06.2017) and 'End Date' (31.08.2017). A 'Highlights Of Main Achievements' section is present with a rich text editor toolbar. On the left, a sidebar menu lists several options: 'Check Saved Report', 'Delete Report', 'Application Form', 'Supplementary Information', 'Print Project Report', 'Exit', 'Help', 'Contacts', and 'Logout'. A language selector at the bottom indicates 'EN'.

Opisni dio projektnog izvještaja o napretku - 1/7 dio

Project Progress Report

Period 1 - 01.06.2017 - 31.08.2017

Start Date	End Date
01.06.2017	31.08.2017

Highlights Of Main Achievements

Description

List Of Partner FLC Certificates

Partner Abbreviation	Number Of FLC Certificate	Date Of FLC Certificate	Total Expenditure Certified By FLC	Include In Project Finance Report
1 Partner #1 Abb	Partner #1 Abb 1.1	29.05.2017	€ 0.00	<input checked="" type="checkbox"/>
2 Partner #2 Abb	Partner #2 Abb 0.1	29.05.2017	€ 0.00	<input type="checkbox"/>
2 Partner #2 Abb	Partner #2 Abb 1.1	29.05.2017	€ 5 995.30	<input checked="" type="checkbox"/>
3 Partner #3 Abb	Partner #3 Abb 0.1	29.05.2017	€ 0.00	<input type="checkbox"/>
3 Partner #3 Abb	Partner #3 Abb 1.1	29.05.2017	€ 0.00	<input checked="" type="checkbox"/>
4 Partner #4 Abb	Partner #4 Abb 1.1	29.05.2017	€ 0.00	<input checked="" type="checkbox"/>
5 Partner #5 Abb	Partner #5 Abb 0.1	29.05.2017	€ 0.00	<input type="checkbox"/>
5 Partner #5 Abb	Partner #5 Abb 1.1	29.05.2017	€ 0.00	<input checked="" type="checkbox"/>

Opisni dio projektnog izvještaja o napretku sastoji se iz:

- Naglasaka o glavnim postignućima
- Popisa partnerskih FLC potvrda
- Opisa statusa ostvarenja specifičnih projektnih ciljeva
- Opisa ostvarenja glavnih projektnih proizvoda
- Opisa dosegnutih ciljanih skupina
- Opisa problema i pronađenih rješenja
- Pregleda izvještaja po radnim paketima

Opisni dio projektnog izvještaja o napretku - 2/7 dio

Popis FLC potvrda...

Uključivanje FLC potvrde u projektni izvještaj

List Of Partner Flc Certificates				
Partner Abbreviation	Number Of F L C Certificate	Date Of F L C Certificate	Total Expenditure Certified By F L C	Include In Project Finance Report
1 Partner #1 Abb	Partner #1 Abb 1.1	29.05.2017	€ 0.00	<input checked="" type="checkbox"/>
2 Partner #2 Abb	Partner #2 Abb 0.1	29.05.2017	€ 0.00	<input type="checkbox"/>
2 Partner #2 Abb	Partner #2 Abb 1.1	29.05.2017	€ 5 995.30	<input checked="" type="checkbox"/>
3 Partner #3 Abb	Partner #3 Abb 0.1	29.05.2017	€ 0.00	<input type="checkbox"/>
3 Partner #3 Abb	Partner #3 Abb 1.1	29.05.2017	€ 0.00	<input checked="" type="checkbox"/>
4 Partner #4 Abb	Partner #4 Abb 1.1	29.05.2017	€ 0.00	<input checked="" type="checkbox"/>
5 Partner #5 Abb	Partner #5 Abb 0.1	29.05.2017	€ 0.00	<input type="checkbox"/>
5 Partner #5 Abb	Partner #5 Abb 1.1	29.05.2017	€ 0.00	<input checked="" type="checkbox"/>



Opisni dio projektnog izvještaja o napretku - 3/7 dio

Popis FLC potvrda...

Uvid u FLC potrvdu

Total Partner Expenditure Included	Co-financing Source	Co-financing Rate(%)	Total Partner I P A I I Included	Total partner contribution	Private partner contribution	Public partner contribution	FLC certificate
€ 0.00	IPAI	85.00 %	€ 0.00	€ 0.00	€ 0.00	€ 0.00	Show FLC certificate
	IPAI	85.00 %		€ 0.00	€ 0.00	€ 0.00	Show FLC certificate
€ 5 995.30	IPAI	85.00 %	€ 5 096.00	€ 899.30	€ 0.00	€ 899.30	Show FLC certificate
	IPAI	85.00 %		€ 0.00	€ 0.00	€ 0.00	Show FLC certificate
€ 0.00	IPAI	85.00 %	€ 0.00	€ 0.00	€ 0.00	€ 0.00	Show FLC certificate
€ 0.00	IPAI	85.00 %	€ 0.00	€ 0.00	€ 0.00	€ 0.00	Show FLC certificate
	IPAI	85.00 %		€ 0.00	€ 0.00	€ 0.00	Show FLC certificate
€ 0.00	IPAI	85.00 %	€ 0.00	€ 0.00	€ 0.00	€ 0.00	Show FLC certificate

Opisni dio projektnog izvještaja o napretku - 4/7 dio

Project Specific Objectives		
Objective number	Level Of Achievement	Explanations
1 - Establishing multi-national cooperation R&D network	<ul style="list-style-type: none">--	<div style="border: 1px solid #ccc; padding: 5px; height: 100px;">2000 Characters Remaining</div>
2 - Establishing Medico-Tech Laboratories for Cardiovascular Medicine Technologies	<ul style="list-style-type: none">Fully achievedto a large degreeto a minor degreenot achieved	<div style="border: 1px solid #ccc; padding: 5px; height: 100px;">2000 Characters Remaining</div>
3 - Research and Development of Technical Methodologies and Solutions	<ul style="list-style-type: none">-	<div style="border: 1px solid #ccc; padding: 5px; height: 100px;">2000 Characters Remaining</div>
4 - Analyze and define most important cardiovascular problems in the region	<ul style="list-style-type: none">-	<div style="border: 1px solid #ccc; padding: 5px; height: 100px;">2000 Characters Remaining</div>
5 - Exninit		

Specifični projektni ciljevi

Opis razine ostvarenja:

- Potpuno ostvareno
- Visoki stupanj ostvarenja
- Niski stupanj ostvarenja
- Nije ostvareno

Opisni dio projektnog izvještaja o napretku - 5/7 dio

Ostvarenja glavnih projektnih proizvoda...

Project Main Outputs Achievement								
Programme Output Indicators	Sum Of Output Indicator Targets	Sum Of Achieved Output Indicators So Far	Project Main Output Indicator Number	Project Main Output Title	Project Main Output Quantification Target	Planned Delivery	Achieved So Far	Level Of Achievement
Number of persons related to improving health care services and/or social care services trained	202.0	0.00	T1.7.2	3D medical animations for education purposes	60.00	Aug.2019	0.00	not started
			T1.8.1	Survey and analysis of the most common cardiovascular diseases in the region	40.00	May.2018	0.00	not started
			T1.9.1	Selected list of diseases to be tackled	40.00	Mar.2018	0.00	not started
			T1.10.1	Medical students trained in manual segmentation, labeling and visualization of medical images	40.00	Jul.2018	0.00	not started
			T1.12.2	Increased diagnostic capabilities of medical institutions	2.00	Jul.2018	0.00	not started
			T1.13.2	Software for interactive visualization and analysis of cardiovascular data	20.00	Oct.2019	0.00	not started
			T1.7.1	3D medical animations for education purposes	1.00	Aug.2019	0.00	not started
Number of jointly developed tools								

Opisni dio projektnog izvještaja o napretku - 6/7 dio

Target Groups Reached						
Target Groups	Target Value	Target Groups Reached Previous Periods	Target Groups Reached Current Report	Source Of Verification	Description Of Target Group	Target Groups Reached So Far Percentage
infrastructure and (public) service provider	3.00	0.00	0.00	2000 Characters Remaining	2000 Characters Remaining	0.00 %
higher education and research	3.00	0.00	0.00	2000 Characters Remaining	2000 Characters Remaining	0.00 %
education/training centre and school	3.00	0.00	0.00	2000 Characters Remaining	2000 Characters Remaining	0.00 %
SME	4.00	0.00	0.00	2000 Characters Remaining	2000 Characters Remaining	0.00 %

Problems And Solutions Found
Problems And Solutions Found Description
 <div style="border: 1px solid #ccc; padding: 5px; height: 150px;"><p>Characters (including HTML): 0 (Limit: 2000), Words: 0</p></div>



Opisni dio projektnog izvještaja o napretku - 7/7 dio

Fully Implemented

Implemented

Implemented On

Reporting Per Workpackage Overview

Id	Start	End	Type	Title
95	Mar.2017	May.2017	preparation	Preparation
82	Jun.2017	Nov.2019	management	Management
113	May.2017	Oct.2019	implementation	Medical Imaging and Visualization
88	May.2017	Oct.2019	communication	Communication





Projektni izvještaj po radnim paketima - 1/2 dio

Report

Workpackages

Certificates

Project Report Tables

Attachments

- Preparation
- Management
- Establishment of a new model of social care
- Infrastructural works
- Communication

Izvještavanje je predviđeno za one radne pakete koji su predviđeni u okviru Prijavnog obrasca.

Projektni izvještaj po radnim paketima - 2/2 dio

Reporting Workpackage Implementation

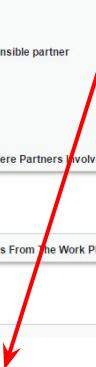
Wp Nr	Wp Title	Wp Start Month	Wp End Month	Wp Status	Wp Expenditure	Percentage Of Wp Reported So Far
T1	Medical Imaging and Visualization	May.2017	Oct.2019	not started	€ 0.00	0.92 %
Partners Involvement						
Abbreviation	Name					
Partner #1 Abb	Partner #1(lead Partner)	Responsible partner				
Partner #2 Abb	Partner #2					
Partner #3 Abb	Partner #3					
Partner #4 Abb	Partner #4					
Partner #5 Abb	Partner #5					

Please Describe The Progress In This Reporting Period And Explain How Were Partners Involved And Who Did What

Please Describe And Justify Any Problems And Deviations Including Delays From The Work Plan Presented In The Application Form And The Solutions Found

Current Repc € 0.00

not started completed proceeding according to work plan behind schedule ahead of schedule



Izvještaji po radnim paketima sadrže:

- Osnovne informacije o paketu
- Status izvršenja
- Opis napretka i izvršenja aktivnosti po partnerima
- Opis problema u napretku i rješenja
- Opis ostvarenja glavnim projektnih proizvoda sa statusom izvršenja
- Status izvršenja aktivnosti i odgovarajućih isporuka

Potvrde

FLC potvrde partnerskih izvještaja koje se uključuju u projektni izvještaj...

Report Workpackages Certificates Project Report Tables Attachments

o Partner #2 Abb Certificate 1.1



List Of Expenditure

Report Number	Budget Line	Wp	Int Ref No	Inv No	Inv Date
Partner #2 Abb 1.1	Staff costs	M Management	T_02	02	14.06.2017
Partner #2 Abb 1.1	Office and administration	M Management		FR	N/A FR
Partner #2 Abb 1.1	Travel and accomodation	M Management	T-01	01	30.06.2017
Partner #2 Abb 1.1	External expertise and services	T1 Medical Imaging and Visualization	T03	03	13.07.2017

Export Save Columns **Columns**



Tablice projektnog izvještaja

Report Workpackages Certificates Project Report Tables Attachments

Project Report Expenditure Summary

Programme Co-financing	Project Total Budget	Previously Reported(Certified By C A)	Currently Reported (amount declared to the js)	Total Reported	% of Total Budget	Remaining Budget	Total Amount Declared By Partner(s)	Total Cer
Total Co-financing	€ 691 043.04	€ 0.00	€ 5 096.00	€ 5 096.00	0.74 %	€ 685 947.04	€ 5 096.00	
Of Which IPAli	€ 691 043.04	€ 0.00	€ 5 096.00	€ 5 096.00	0.74 %	€ 685 947.04	€ 5 096.00	
Partner Contribution	€ 121 948.78	€ 0.00	€ 899.30	€ 899.30	0.74 %	€ 121 049.48	€ 899.30	
Total Eligible Expenditure	€ 812 991.82	€ 0.00	€ 5 995.30	€ 5 995.30	0.74 %	€ 806 996.52	€ 5 995.30	

(B) Export

Project Expenditure Per Budgetline

Financijske i druge tablice koje prikazuju podatke relevantne za trenutni projektni izvještaj, trenutni napredak i status u okviru cjelokupne provedbe projekta.

Napredak projekta, odnosno izvršenje proračuna, s obzirom na planirani i odobreni proračun, proračunske stavke, radne pakete i partnere.



Privitci

Privitci na razini izvještaja...



Upload

+ Upload

Attachments

<input type="checkbox"/>	Filename	Filetype	Date	User	Description	Actions
No records found						



Spremanje, provjera i slanje projektnog izvještaja



Hvala na pažnji! Da li ima pitanja?



Kontakt

eMS @ Upravljačko tijelo
Programa prekogranične suradnje
Hrvatska-Bosna i Hercegovina-Crna Gora 2014-2020

ma.ems@interreg-hr-ba-me2014-2020.eu