

Interreg



Co-funded by
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IPA Croatia – Bosnia and
Herzegovina – Montenegro

MC Rules of Procedure

1st MC meeting

29-30 March 2023, Kotor Montenegro





Legal basis

- Regulation (EU) 2021/1060 - Common Provisions Regulation – CPR
- Regulation (EU) 2021/1058- ERDF Regulation
- Regulation (EU) 2021/1059 - Interreg Regulation
- Commission Delegated Regulation (EU) No 240/2014 on the European Code of Conduct on Partnership





General principles

- This MC takes the role of the JMC for the Interreg Programme 2014-2020.
- The rights and obligations of the MC members shall expire with the closure of the Interreg Programme 2021-2027.
- MC acts in accordance with its Rules of Procedures – to be unanimously adopted by the MC at the first MC meeting and published on the Programme website.





Code of Conduct and working principles

Rules of conduct for MC members:

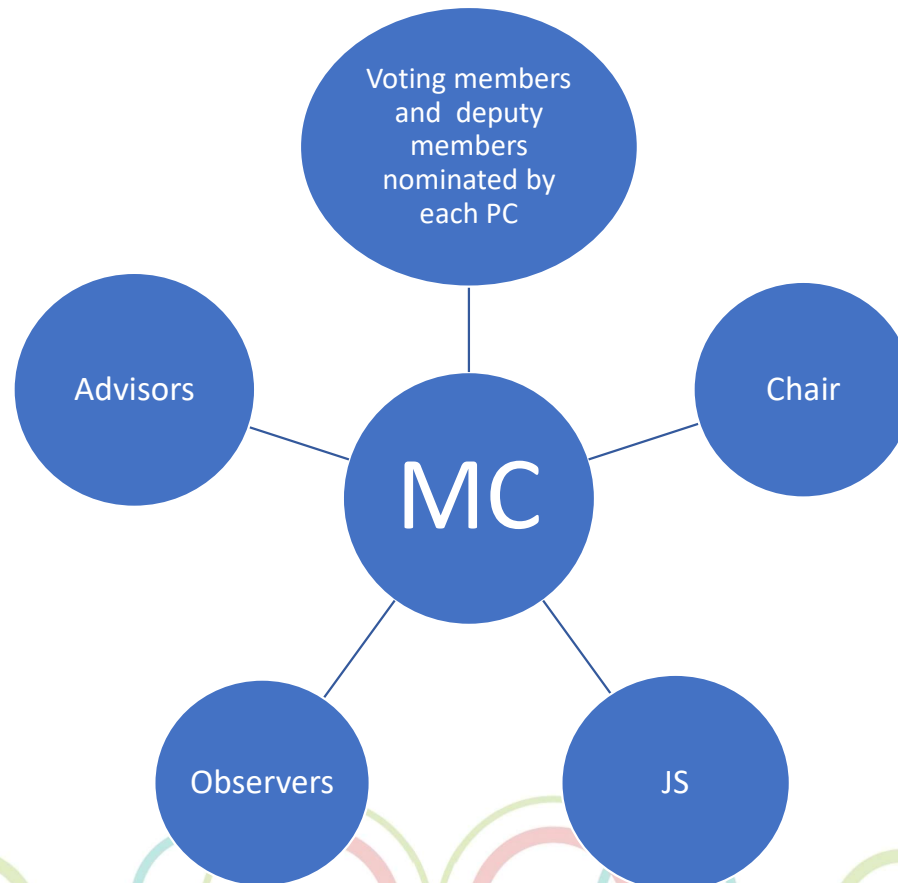
- To actively participate in all meetings, as well as in written procedures.
- To act in the interest of an efficient implementation of the Programme, in accordance with the scope and objectives of the Programme.
- To take decisions in the public interest and not to act in the purpose of obtaining financial advantages or other benefits for themselves or for others.
- To inform the Chair of the situation of conflict of interest in which they might be with regards to the discussions on a specific subject matter. In this case, the member shall be excluded from discussion and decision on the subject matter.



Code of Conduct and working principles

- Meetings of the MC are confidential in nature and its members are bound to confidentiality.
- All representatives of the MC (including advisors and observers), shall be required to sign the Declaration on impartiality and confidentiality before starting their role in the MC.
- Members should not disclose any details of meeting discussions.
- In case these provisions are not respected by a member of the MC, that person may be replaced by the organization.
- These provisions shall equally apply to voting members, their deputies, as well as observers.

Composition





Functions

The MC shall approve:

- the methodology and criteria used for the selection of operations;
- the evaluation plan and any amendments;
- any proposal by the MA for the amendment of the Programme, including transfer of funds between priorities;
- the final performance report.

Functions

The MC shall examine:

- the progress in programme implementation and in achieving the milestones and targets;
- issues that affect the Programme performance;
- the progress made in carrying out evaluations;
- the implementation of communication and visibility actions;
- the progress in implementing operations of strategic importance and, where applicable, of large infrastructure projects;
- the progress in administrative capacity building for public institutions and beneficiaries, where relevant.



Other tasks

- To approve eligibility rules at Programme level;
- To give the opinion with regard to the eligibility of an operation in the event of a difference of the opinions between the MA and AA;
- The MC can set up one or more steering committees, if applicable;
- Responsible for selection of operations;
- Examine and approve major modifications (related to the change of partnership);
- Ask the MA to take appropriate measures in case of infringement of the subsidy contract.

Meetings and deadlines

- MC meets at least once a year
- Physical meetings are held in the Programme area on the basis of rotation principle
- Agenda and documents are sent 10 working days before the meeting (5 days exceptonaly)
- Meeting minutes are sent within 10 working days following the meeting
- MC members have 7 working days for comments

Decision making

- Decisions can be taken:
 1. at the MC meeting
 2. via written procedures
- Quorum: at least 4 voting members/deputies of each PC are present.
- Voting: each national delegation has one vote (represented by the NA).
- Adoption of decisions: by consensus of all three national delegations.
- Written procedure: MC has 10 working days for commenting and approval (5 days exceptionally).

IMPORTANT!

- Calls for proposals documents and selection of operations shall be approved at the MC meeting only.



Communication and information publication

- Written materials prepared in English.
- Oral communication held in English language or national languages.
- Transmission of documents done via e-mail.
- Article 28(4) of Interreg Regulation - MA shall publish the summary of both data and information, including decisions, approved by the MC on the Programme website.

MC tasks in upcoming period

Written procedures

2014-2020 topics:

- Approval of Annual Implementation Report for 2022 (May 2023)
- Approval of JS Annual Work Plan for 2024 (December 2023)

2021-2027 topics:

- Approval of Steering Committee (July 2023)
- Approval of Evaluation plan for 2021-2027 (September 2023)
- Approval of results of step 1: admissibility and eligibility check (September 2023)

Ad hoc approvals



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Meetings

- Approval of Strategic Call and SPF project
- Approval of results of 1st CfP



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Thank you for the attention!

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